



UTTARAKHAND OPEN UNIVERSITY, HALDWANI (NAINITAL)
उत्तराखण्ड मुक्त विश्वविद्यालय, हल्द्वानी (नैनीताल)

BCA-16/BCA-17 1ST YEAR 2ND SEMESTER ASSIGNMENT

Session - 2017-18, Summer Last Date of Submission: 31st October 2017

Session - 2017-18, Winter Last Date of Submission: 30th April 2018

Course Title: Computer Based Accounting & Financial Management **Course Code:** BCA-04

Maximum Marks: 30/20

Section 'A' contains 08 short answer type questions of 4/2.5 marks each. Learners are required to answers 4 questions only. Answers of short answer-type questions must be restricted to 250 words approximately.

1. Define Accounting and the scope of accounting.
2. What are the golden rules of accounting?
3. What is Double Entry System?
4. Briefly explain the functions of Accounting.
5. Mention the advantages and disadvantages of Money-Measurement Concept.
6. What do you mean by Petty Cash Book and Imprest system?
7. Explain the nature and objects of cash Book
8. What do you mean by 'Debit' and 'Credit'?

Section 'B' contains 04 long answer-type questions of 7/5 marks each. Learners are required to answers 02 questions only.

1. Explain the rule of 'Debit' and 'Credit'.
2. What are the different types of cash Book? Explain them
3. What do you mean by Journal? Explain the steps in Journalising.
4. Explain the classification of Accounts.