

Recruitment Procedure

1. **Determination of vacancy:-** Any post duly sanctioned by the State Government will be the basis for determination of vacancy, provided it has not been filled.
2. **Advertisement of Vacancy:-** All vacant posts will be advertised on the basis of Reservation Roaster which will be mentioned in the advertisement.
3. **Educational Qualifications:-** As per the latest guidelines of the UGC, State Govt. and NCTE, Govt. of India.
4. **Format of Application:-** All candidates will have to apply on the prescribed application form and will have to pay the prescribed application form fee.
5. **Screening of Applications:-** All applications will be screened by a committee constituted by the Vice-Chancellor having at least one subject expert either from amongst the teachers of the University or from outside the University.
6. **Rejection of Applications:-** Applications not fulfilling the requisite qualifications will be rejected by the Screening Committee.
7. **Distribution of marks:-** The distribution of marks for screening the applications for different the posts will be as under:-

Professor:-

- a. **Educational Qualifications (20%):-**
 - Graduation – 7%
 - Post Graduation:- 8%
 - Ph.D/National fellow:- 3%
 - D.Lit:- 2%
 - b. **API:- 40%**
 - c. **Subject Knowledge:-** Assessment of subject knowledge and teaching capability(20%)-
 - i. Various responsibilities carried out in campus activities and in administrative positions- 10%
 - ii. Demo lecture- 10%
 - d. **Interview- 20%**
8. **Determination of 08 candidates in order of merit:-** Based on academic qualification, research work, participation in Seminar/ Workshop/Symposium/ FDP/MDP/Refresher Course and Demo Lecture, a final list of 08 candidates will be drawn in order of merit to be called for interview in case of a single post. Where number of posts is more than one, the list will be proportionately increased.

9. **Conduct of Interview:-** Interview for each post will be done by a Committee constituted under the provisions of the Statutes of the University. Every member of the committee will assess the candidates independently and award marks out of 20%. Marks so awarded by each member of the committee will be averaged and marks so arrived will be the marks obtained by the candidate. Based on total tally, a list will be drawn by the Selection Committee in order of merit and names recommended for appointment.
10. **Approval for appointment:-** Recommendation of the selection committees shall be placed before the Executive Council for consideration and on approval by the Executive Council, candidates recommended by the selection committees shall be appointed in respective vacancies.