



UTTARAKHAND OPEN UNIVERSITY, HALDWANI (NAINITAL)

उत्तराखण्ड मुक्त विश्वविद्यालय हल्द्वानी (नैनीताल)

Programme Name-B.A.

Programme Code- B.A. 10/B.A. 12

Course Name- Advanced Reading and Writing Skills

Course Code- BAEL 102

Maximum Marks-40

Session: 2014-15

Last Date of Submission: 15 May 2015

Section A

Section 'A' contains 08 short answer type questions of 5 marks each. Learners are required to answer 4 questions only. Answers of short answer-type questions must be restricted to 250 words approximately.

1. Differentiate between Simile and Metaphor.
2. Give the meaning of the following phrasal verbs and use them in sentences of your own:
get away with, bring something down, run into, keep something off
3. Mention five characteristics of poem that distinguish it from prose.
4. How does reading help one in writing an essay?
5. As Secretary to the principal, write a notice to all the wardens to arrange a meeting in their respective hostels and persuade students to vacate their rooms during summer vacation for necessary renovation work.
6. Expand the following idea: "Those who live in glass houses should not throw stones at others."
7. Hindustan Coppers Ltd. Saharanpur is going to hold its annual meeting on 3rd September, 2015 in the committee room. The meeting will discuss the issue of rising prices of various commodities. In order to bring a check over expenditure, the organization has come up with several measures. As secretary of the meeting, prepare agenda of the meeting.
8. Write a short note on allegory as a literary device in prose.

Section-B

Section 'B' contains 04 long answer-type questions of 10 marks each. Learners are required to answer 02 questions only.

1. Discuss Imagery as a literary device in detail.
2. Write an essay on "My journey to a Village."
3. Write a report on the arrival of the Education Minister in your college.
4. (a) Harit Rath, the new tractor is being talked off by the farmers in rural areas of India. Draft a sales letter to promote the sales of this farmer friendly new tractor.
(b) As distributors of books for higher studies, write a letter to the principal of senior secondary school to promote the new book on 'Vocabulary building'. Think of the necessary details.

