



उत्तराखण्ड मुक्त विश्वविद्यालय हल्द्वानी (नैनीताल)

Programme Name-BBA-Fifth Semester
Programme Code-BBA-12
Course Name- Personnel Management
Course Code-BBA 504
Maximum Marks-40
Session -2016-17, Summer
Last Date of Submission: 15th December, 2016

Section-A

Section 'A' contains 08 short answer type questions of 5 marks each. Learners are required to answers 4 questions only. Answers of short answer-type questions must be restricted to 250 words approximately.

Discuss the following (1-8) –

1. Challenges to Modern Personnel Management
2. Job Description
3. Role of Training in leadership development
4. Induction Training
5. External Sources of Recruitment
6. Job Rotation
7. Taylor's differential piece rate method of determining incentives
8. The Workmen's Compensation Act,1923

Section-B

Section 'B' contains 04 long answer-type questions of 10 marks each. Learners are required to answers 02 questions only.

1. Define Personnel Management. Discuss the various functions of personnel manager in organization.
2. "Human Resource Planning is a prerequisite for effective management of human resources". In the light of this statement, analyse the significance of human resource planning.
3. Critically discuss any two methods of training with two merits and two demerits with suitable real-life examples.
4. Evaluate the importance of performance appraisal in an industrial organization. How would you make it more effective?