



UTTARAKHAND OPEN UNIVERSITY, HALDWANI (NAINITAL)
उत्तराखण्ड मुक्त विश्वविद्यालय, हल्द्वानी (नैनीताल)

BCA 1ST YEAR 2ND SEMESTER ASSIGNMENT

Last Date of Submission: 15 July 2015

Course Title: Computer Based Accounting & Financial Management **Course Code:** BCA-04
Year: 2014-15 **Maximum Marks:** 40 Marks

Section 'A' contains 08 short answer type questions of 5 marks each. Learners are required to answer 4 questions only. Answers of short answer-type questions must be restricted to 250 words approximately.

1. Give the features of Cash Book.
2. Give four characteristics of Balance Sheet?
3. What are the objects of preparing Balance Sheet?
4. What are the limitations of ratio analysis?
5. Define 'cost'. What are the elements of cost?
6. Define Budget and Budgeting? How is a cash budget prepared?
7. What is standard Cost and standard costing? What are the several types of standards?
8. Distinguish between Capital Structure and Financial Structure.

Section 'B' contains 04 long answer-type questions of 10 marks each. Learners are required to answer 02 questions only.

1. Explain the meaning of Double Entry System and describe its advantages.
2. What do you mean by Final accounts? What are its components? Name them and briefly explain the purpose of each of them.
3. Describe the application of ratio analysis.
4. Explain the meaning of Capital, Capital Structure and Financial Structure.