



UTTARAKHAND OPEN UNIVERSITY, HALDWANI (NAINITAL)
उत्तराखण्ड मुक्त विश्वविद्यालय, हल्द्वानी (नैनीताल)

CCA-11
ASSIGNMENT

Last Date of Submission: 15/01/2016

Course Title: Introduction to DTP

Course Code: CCA-03

Year: 2015-16

Maximum Marks: 20

Section 'A' contains 08 short answer type questions of 2.5 marks each. Learners are required to answers 4 questions only. Answers of short answer-type questions must be restricted to 250 words approximately.

1. What are the running headers and footers? How can we create them?
2. What are Windows and Orphans in PageMaker? How do we use them?
3. What are pixels? How are these represented in graphics?
4. What is magic Wand tool? Explain.
5. What is resolution in Photoshop? Explain.,
6. Distinguish between image resolution and monitor resolution.
7. How can we create text in PageMaker? Describe the methods.
8. What are master pages? What are the advantages of having master pages in a publication?

Section 'B' contains 04 long answer-type questions of 5 marks each. Learners are required to answers 02 questions only.

1. What are the different drawing tools in PageMaker? Explain.
2. Explain the method of formatting characters in PageMaker.
3. What is OLE? Explain briefly.
4. Describe Photoshop's toolbox. How many categories of tools are there? Explain each of them.