
UTTARAKHAND OPEN UNIVERSITY, HALDWANI (NAINITAL)



Programme Name-MBA-First Semester/Diploma in Management –First Semester

Programme Code-MBA-13/DIM-10

Course Name-Information Technology for Managers

Course Code-CP 1002

Maximum Marks-40

Session -2014-15, Summer

Last Date of Submission: 31st January, 2015

Section-A

Section ‘A’ contains 08 short answer type questions of 5 marks each. Learners are required to answers 4 questions only. Answers of short answer-type questions must be restricted to 250 words approximately.

Discuss the following (1-8) –

1. Characteristics of Computers.
2. Working of keyboard
3. Components of Central Processing Unit (CPU)
4. Scanning devices
5. Working of e-mail
6. Features of Linux
7. Difference between data and information.
8. Search Engines.

Section-B

Section ‘B’ contains 04 long answer-type questions of 10 marks each. Learners are required to answers 02 questions only.

1. Discuss the various Secondary Storage Devices.
2. Explain briefly the use of computers in the following areas –a) Education, b) Advertising c) Government, d) Home.

3. What is the purpose of the title bar, menu bar, tool bar, scroll bar and status bar in windows.

4. Differentiate between:

A. Hardware and Software

B. System and Application software

C. Low-level and high- level languages.

D. Compiler and Interpreter

