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**UTTARAKHAND OPEN UNIVERSITY, HALDWANI (NAINITAL)**

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**Programme Name-MBA–Fourth Semester/PGDHRM-Second Semester**

**Programme Code- MBA-13 /PGDHRM-10**

**Course Name- Human Resource Management**

**Course Code-CP-1010**

**Maximum Marks-40**

**Session -2015-16, Summer**

**Last Date of Submission: 15 May, 2016**

**Section-A**

Section ‘A’ contains 08 short answer type questions of 5 marks each. Learners are required to answer 4 questions only. Answers of short answer-type questions must be restricted to 250 words approximately.

Discuss the following (1-8) –

1. Objectives of Human Resource Management.
2. Steps in human resource planning.
3. Qualities of a Human Resource Manager.
4. Different methods of on the job training.
5. Essentials of effective compensation.
6. Difference between grievance and complaints.
7. Difference between Pure research and Applied research.
8. Benefits of collective bargaining.

**Section-B**

Section ‘B’ contains 04 long answer-type questions of 10 marks each. Learners are required to answer 02 questions only.

1. “Human Resource Planning is a pre-requisite for effective management of human resources”. In the light of this statement, analyse the significance of human resource planning.
2. Suppose you are a supervisor, what errors you might make when doing an employee’s performance appraisal?
3. What is the relationship, according to you, between job analysis, recruitment and selection?
4. State the provisions of the Factories Act 1948 with regard to health, safety and welfare of workers.