



UTTARAKHAND OPEN UNIVERSITY, HALDWANI (NAINITAL)  
उत्तराखण्ड मुक्त विश्वविद्यालय, हल्द्वानी (नैनीताल)

MASTER OF HOTEL MANAGEMENT (MHM-11)

Assignment

Last Date of Submission: 15 Jan 2014

Course Title: Accommodation and Leisure Management

Course Code: MHM - 104

Session: 2013-14 Summer

Maximum Marks: 20

Section 'A' contains 08 short answer type questions of 2<sup>1/2</sup> marks each. Learners are required to answer 4 questions only. Answers of short answer-type questions must be restricted to 250 words approximately.

Briefly discuss the following:

- (1) Par Stock
- (2) Control Desk
- (3) Handling Telephone calls
- (4) Duty Roster
- (5) Linen room and equipments
- (6) Cleaning of swimming pool
- (7) Coordination of Housekeeping with other departments
- (8) Inventory control

Section 'B' contains 04 long answer-type questions of 5 marks each. Learners are required to answer 02 questions only.

Discuss the following in detail:

- (1) Layout of equipments used in linen room
- (2) Stains and their removal
- (3) Types of rooms
- (4) Types of flower arrangement